



West Bengal State Electricity Distribution Company limited

(A Government of West Bengal Enterprise)

Estate Management Department

Vidyut Bhavan (3rd Floor, A-Block), Salt Lake, Kolkata-700091

CIN: U40109WB2007SGC113473

Website: www.wbSEDCL.in

Phone: (033)2359-1920

E-mail: ce.emd@wbSEDCL.in

NOTICE INVITING E-TENDER

NIT No.: WBSEDCL / CE / EMD / 2025-26 / e-tender / 33

Date: 17.12.2025

The Chief Engineer, Estate Management Department invites e-tenders for the following work:

Name of Work	Helpdesk for conducting online tenders and related official activities at Estate Management Dept., WBSEDCL, Vidyut Bhavan
Cost of work	To be quoted
Earnest Money	Rs. 4,600/- (Rupees four thousand six hundred only)
Completion Time	1 (one) year

Terms & Conditions

1. Techno-Commercial Requirements of the Bidder (Must Conditions):

The intended bidder must have:-

- 1) Valid PAN, GSTIN, PTPC.
- 2) GST returns for last 2 (two) financial years (FY: 2023-24, 2024-25).
- 3) IT returns of last 3 (three) financial years (FY: 2022-23, 2023-24, 2024-25).
- 4) Successfully completed similar work of providing online services to Govt. /reputed private offices during the last 7 (seven) years (from the date of issue of NIT), having executed value of at least of Rs. 1 lakh (excluding GST) in a single contract.

2. Necessary documents as specified in IB.5 of this bid document shall have to be uploaded with the bid for substantiating the eligibility criteria as above.

3. For e-filling of bids, intending bidder shall download bid documents from the website: <https://wbtenders.gov.in> directly with the help of Digital Signature Certificate. Both Techno-commercial Bid and Price Bid are to be submitted concurrently, duly digitally signed, in the same website within time schedule given below.

4. Earnest Money Deposit shall be mandatorily deposited online through the website <https://wbtenders.gov.in> via Net-banking via Payment Gateway or RTGS/NEFT Payment. There is no option for offline submission of EMD through DD/Pay order/Banker's cheque etc. or BG. There is no tender cost for this tender.

5. GST is not included in the estimated cost and shall not be considered in the quoted rate of the bidders. It shall be payable extra as per prevailing rules. 1% labour cess under BOCWWC Act 1996 shall be deducted from the contractor's bills. It shall not be paid extra and shall have to be included in the quoted rate of the bidders.

6. WBSEDCL doesn't bind itself to accept the lowest bid and reserves the right to reject any or all the bids or part thereof and also the right to split the work at its discretion without assigning any reason whatsoever.

P.T.O.

7. Date and Time Schedule for e-tendering:

Sl. No.	Particulars	Date & Time
1	Uploading of NIT & other Documents (Online) (Publishing Date)	17.12.2025
2	Documents downloading starting (Online)	26.12.2025 from 9.00 a.m.
3	Bid submission starting (Online)	27.12.2025 from 9.00 a.m.
4	Bid submission closing (Online)	19.1.2026 upto 11.00 a.m.
5	Techno-commercial bid opening (Online)	21.1.2026 at 11.30 a.m.
6	Techno-commercially qualified bidders' list uploading (Online)	To be notified in due course
7	Price bid opening (Online)	

Sd/-

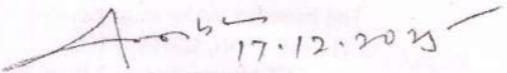
(S. K. Ambashta)
Chief Engineer
Estate Management Department

Memo No.: CE / EMD / 593 <1 — 6>

Date: 18.12.25

Copy to:

1. The Director (D), WBSEDCL. For kind information
2. The AGM (HR&A), Corp. Communication.
- For publication of NIT in Press and in Company's website as per norms.
3. The Addl. Chief Engineer - I / II, EMD.
4. The DGM (HR&A) / SM (F&A), EMD.
5. Notice Board / Case file / Office copy.
(E-office file no. 520005)


17.12.2025

Chief Engineer
Estate Management Department